

STAFF REPORT

Meeting Date: 02/13/04
Agenda Item: 8

To: BEACON Board of Directors
From: Executive Director
Date 02/02/04

Subject: Executive Director's Position and BEACON Staffing

REQUIRED ACTION:

- a. Provide policy direction for Executive Director position and other personnel issues.

RECOMMENDATION: Policy.

DISCUSSION:

This matter is continued from the December 2003 meeting, the following is the amended text of the December staff report.

As requested by your Board at an earlier meeting, Santa Barbara County Human Resources Department has assisted in preparing a draft job description for the Executive Director position, see attached.

The Executive Director position has been filled for four years by contract with the Santa Barbara County Counsel office supplying Mr. Ready's services for both management and legal services. County Counsel Shane Stark has requested, because of budgetary and staffing considerations, that your Board consider alternatives to the present arrangement that would reduce County Counsel service to just legal duties. At the September workshop, your Board directed that this matter be brought back for further discussion of the alternatives.

Alternatives for staffing of the Executive Director position are:

1. Assignment of other member agency staff
2. Contracting with existing outside consultants.
3. Recruit for the part-time position.
4. Recruit for a potential full-time position contingent upon the hiree obtaining grant funding to sustain the budget for a full-time position.
5. Recruit for a full-time position and change member agency assessment to pay for increased costs.
6. Assign Executive Director duties to a Board member and have staff functions carried out by consultants and member agency staff.
7. Seek other arrangement with County Counsel and other member agency staff and consultants to reduce the workload of the position.

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A California Joint Powers Agency

Member Agencies

City of Carpinteria
City of Goleta
City of Oxnard
City of Port Hueneme
City of San Buenaventura
City of Santa Barbara
County of Santa Barbara
County of Ventura

Santa Barbara Address:

105 East Anapamu, Suite 201
Santa Barbara, CA 93101

Ventura Address:

800 South Victoria Avenue
Room L1050
Ventura, CA 93009

Telephone:

(805) 662-6890

Facsimile:

(805) 568-2982

Email:

Office@beacon.dst.ca.us

Internet:

<http://www.beacon.dst.ca.us>

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